Position Description (PD) for Yucca Mountain Lead Lab Activities

Position Description Number	YM052
Creation Date of PD	07/24/2006
Job Title	**Technical Database Administrator**
SNL Dept Name	Technical Data Management System (TDMS)
SNL Org Number (or TBD)	TBD
Number of Openings	2
Description of Position	The position includes technical lead responsibility for maintaining the structure and content of the databases that are contained within the Technical Data Management System (TDMS). The position coordinates the database entry activities performed by the Technical Database Processors, Data Coordinator, and Data Records Clerk providing guidance and technical direction as needed. The position is responsible for developing ad hoc queries of the databases. The position is authorized to independently resolve customer problems/issues with only periodic oversight by the Technical Data Management System Manager. The position is responsible for setting incremental goals and presenting performance metrics to management. The position will regularly interface with managers/supervisors of organizations that submit or modify technical data used by the Project and hardware/software support personnel.
Required Skills & Experience	See above.
Desired Skills & Experience (if applicable)	YMP experience is strongly preferred.
Required Education (Degrees & Levels)	A degree in Computer Science, MIS or closely related field is required.
Desired Education (Degrees & Levels - if applicable)	
Full Time Position? (Y/N)	Y
Job Requires lifting 35+ Pounds (Y/N)	N
Desired Start Date	10/1/06

Can this position accommodate…		
Part Time Employees? (Y/N)	Telecommuting? (Y/N)	Foreign Nationals? (Y/N)

Please Select All Related WBS Elements for this PD
(required for distributing PDs to contract providers for sourcing)

WBS Elements of 1.5.01	Name	
1.5.01.06	Information Management	X
WBS Elements of 1.5.03		
1.5.03.13	Technical Data Management – Project Operations	X

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